

**MINUTES OF THE POTTSTOWN METROPOLITAN
REGIONAL PLANNING COMMITTEE**

September 24, 2025
(Approved December 4, 2025)

The Pottstown Metropolitan Regional Planning Committee (PMRPC) held a meeting via teleconference and in-person at Pottstown Borough Hall on September 24, 2025 at 7:00 p.m.

Attendees: Douglass Township- Andrew Duncan, Joe Richardson, Don Bergstresser
East Coventry Township- Larry Tietjen
Lower Pottsgrove Township – Tom Troutman
North Coventry Township – Bill Soumis, Jim Marks
New Hanover Township – Keith Youse
Pottstown Borough – Ryan Procsal
Upper Pottsgrove Township – Wayne Weaver
West Pottsgrove Township – Howard Shawell

Montgomery County Planning Commission – Marley Bice
Recording Secretary – Bonnie L. Frisco

Visitor(s): Evan Brandt, Peggy Lee Clark, Chris Patriarca, Mike Hays

- 1. Meeting Called to Order:** Mr. Marks called the meeting to order at 7:00 p.m.
- 2. Pledge of Allegiance:** Mr. Marks led the reciting of the Pledge of Allegiance.
- 3. Roll Call:** Mr. Marks did a roll call, and all municipalities were represented.
- 4. Review of the August 2025 Meeting Minutes**
Mr. Troutman moved to approve the August 27, 2025 meeting minutes as presented. Mr. Shawell seconded the motion. The motion carried unanimously.
- 5. Review of the Treasurer’s Report**
Mr. Soumis moved to approve the September Treasurer’s Report as presented. Mr. Weaver seconded the motion. The motion carried unanimously.
- 6. Public Comment:** No public comment
- 7. Review – Draft 2026 Budget & Invoice Amount**
Mr. Troutman moved to approve the draft 2026 budget and invoice amount as presented. Mr. Shawell seconded the motion. The motion carried unanimously.
- 8. New Business**
 - a. Ordinance Review:
Lower Pottsgrove Township – R-1 Residential District – Village Development

After discussion regarding the Lower Pottsgrove Township proposed ordinance revisions to the R-1 Residential District – Village Development, Mr. Soumis moved to send Lower Pottsgrove Township a letter to include the Committee’s comments and concerns regarding the proposed ordinance revisions. Mr. Tietjen seconded the motion. The motion carried unanimously.

Comments noted were that the proposed density is not consistent with the Regional Comprehensive Plan.

9. Old Business: No old business

10. Municipal Updates

Douglass Township

Mr. Duncan noted there is nothing additional to report for Douglass Township.

East Coventry Township

Mr. Tietjen noted there is nothing additional to report for East Coventry Township.

Lower Pottsgrove Township

Mr. Troutman noted there is nothing additional to report for Lower Pottsgrove Township.

New Hanover Township

Mr. Youse noted there is nothing additional to report for New Hanover Township.

North Coventry Township

Mr. Marks noted there is nothing additional to report for North Coventry Township.

Pottstown Borough

Mr. Procsal noted there is nothing additional to report for Pottstown Borough.

Upper Pottsgrove Township

Mr. Weaver noted there is nothing additional to report for Upper Pottsgrove Township.

West Pottsgrove Township

Mr. Shawell noted there is nothing additional to report for West Pottsgrove Township.

11. School District Updates: No representatives present

12. MCPC Update

- a. Ms. Bice noted the DVRPC Pottstown Station Area Study Updates.
- b. Ms. Bice noted that the final DVRPC Pottstown Region Safe Route to School Study is available at <https://www.dvrpc.org/reports/24152.pdf>

13. Adjournment

Mr. Shawell moved to adjourn the meeting at 8:03 p.m. Mr. Tietjen seconded the motion. The motion carried unanimously.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary