

**MINUTES OF THE POTTSTOWN METROPOLITAN
REGIONAL PLANNING COMMITTEE**

August 27, 2025
(Approved September 24, 2025)

The Pottstown Metropolitan Regional Planning Committee (PMRPC) held a meeting via teleconference and in-person at Pottstown Borough Hall on August 27, 2025 at 7:00 p.m.

Attendees: Douglass Township- Andrew Duncan
East Coventry Township- Meghan Wright
Lower Pottsgrove Township – Tom Troutman
North Coventry Township – Bill Soumis, Jim Marks
New Hanover Township – Kurt Zebrowski, Keith Youse
Pottstown Borough – Not represented
Upper Pottsgrove Township – Wayne Weaver
West Pottsgrove Township – Howard Shawell

Montgomery County Planning Commission – Marley Bice
Recording Secretary – Bonnie L. Frisco

Visitor(s): No visitors

- 1. Meeting Called to Order:** Mr. Zebrowski called the meeting to order at 7:02 p.m.
- 2. Pledge of Allegiance:** Mr. Zebrowski led the reciting of the Pledge of Allegiance.
- 3. Roll Call:** Mr. Zebrowski did a roll call, and all municipalities were represented, except for Pottstown Borough.
- 4. Review of the July 2025 Meeting Minutes**
Mr. Weaver moved to approve the July 23, 2025 meeting minutes as presented. Mr. Soumis seconded the motion. The motion carried unanimously.
- 5. Review of the Treasurer’s Report**
Mr. Marks moved to approve the August Treasurer’s Report as presented. Mr. Shawell seconded the motion. The motion carried unanimously.
- 6. Public Comment:** No public comment
- 7. New Business**
 - a. Ordinance Review
Douglass Township – Full Zoning Rewrite and New Zoning Map
Mr. Marks moved that the Douglass Township – Full Zoning Rewrite and New Zoning Map is generally consistent with the Regional Comprehensive Plan. Ms. Wright seconded the motion. The motion carried unanimously.
- 8. Old Business:** No old business
- 9. Municipal Updates**
Douglass Township

Mr. Duncan noted that Douglass Township is working on a large revitalization plan for E. Philadelphia Avenue (Main Street) in Boyertown for which they are planning to apply for grant funding, and the project is planned to be completed in phases.

East Coventry Township

Ms. Wright noted there is nothing additional to report for East Coventry Township.

Lower Pottsgrove Township

Mr. Troutman noted there is nothing additional to report for Lower Pottsgrove Township.

New Hanover Township

Mr. Zebrowski noted there is nothing additional to report for New Hanover Township.

North Coventry Township

Mr. Marks noted there is nothing additional to report for North Coventry Township.

Pottstown Borough

Not represented.

Upper Pottsgrove Township

Mr. Weaver noted that the PMRPC's review comments regarding the Coolidge Commons Townhouse project and that they have been passed along to the Planning Commission for consideration.

West Pottsgrove Township

Mr. Shawell noted there is nothing additional to report for West Pottsgrove Township.

10. School District Updates: No representatives present

11. MCPC Update

- a. Ms. Bice noted that the Main Street Matters Grant Applications are due August 31, 2025, and information may be accessed at <https://dced.pa.gov/programs/main-street-matters/>
- b. Ms. Bice noted that the Chester County Planning Commission Vision Partnership Program Applications are due September 26, 2025, and information may be accessed at <https://www.chescoplanning.org/MuniCorner/Vpp-Cash.cfm>
- c. Ms. Bice noted that the Solar Model Ordinance Guidebook and Other Tools Released, and information may be accessed at <https://www.montgomerycountypa.gov/4827/Renewables-Energy-Efficiency-Planning>

12. Adjournment

Mr. Marks moved to adjourn the meeting at 7:30 p.m. Mr. Shawell seconded the motion. The motion carried unanimously.

Respectfully submitted,



Bonnie L. Frisco
Recording Secretary